

## **Dance Class Booking and Cancellation Policy**

### **1. Booking Procedure:**

- All dance class bookings must be made through The Warehouse Dance Company's official booking channels, including online platforms or directly through the studio.

### **2. Payment and Confirmation:**

- Payment for dance classes must be made in advance to secure your booking. Only fully paid bookings will be confirmed.

### **3. Cancellation and Refunds:**

- To cancel your dance class subscription, you must submit a written request to The Warehouse Dance Company.
- Cancellation requests must be received at least 15 days before the next scheduled payment date to avoid being charged for the following month.
- Once a cancellation request is processed, no refunds will be issued for any balance pertaining to the month of cancellation. Customers are responsible for the entire month's fee in which the cancellation request is submitted.

### **4. Automatic Payments:**

- By subscribing to The Warehouse Dance Company's monthly service, customers authorize The Warehouse Dance Company to automatically withdraw the monthly subscription fee from their designated bank account or credit card.
- The Warehouse Dance Company may withdraw additional funds to cover any outstanding balance, including overdue fees or missed payments.

### **5. Notification:**

- Customers will be notified of each automatic payment.

### **6. Account Changes:**

- Customers must ensure sufficient funds in their account and inform The Warehouse Dance Company of any changes to their payment information.

### **7. Terms Acceptance:**

- By subscribing, customers acknowledge and agree to these cancellation and automatic payment terms.

By booking a dance class with The Warehouse Dance Company, participants acknowledge and agree to comply with these policies and terms.

## **Private Lesson Booking, Cancellation, and No Show Policy**

### **1. Booking Procedure:**

- All private lesson bookings must be made through The Warehouse Dance Company's official booking channels, including online platforms or directly through the studio.

### **2. Payment and Confirmation:**

- Payment for private lessons must be made in full in advance to confirm your booking. Only fully paid bookings will be scheduled.

### **3. Cancellation and Refunds:**

- To cancel your private lesson booking, you must submit a written cancellation request to The Warehouse Dance Company.
- Cancellation requests must be received at least 48 hours before the scheduled lesson time to receive a full refund.
- If a cancellation request is made less than 48 hours before the scheduled lesson time, no refund will be issued.

### **4. No Show Policy:**

- If you do not show up for your scheduled private lesson without prior cancellation or rescheduling, no refund will be issued, and the lesson fee will be forfeited.

### **5. Rescheduling:**

- Private lesson rescheduling requests can be accommodated based on instructor availability and must be made at least 48 hours in advance.

### **6. Terms Acceptance:**

- By booking a private lesson with The Warehouse Dance Company, participants acknowledge and agree to comply with these cancellation, no show, and payment terms.

### **7. Notification:**

- The Warehouse Dance Company will notify you of any changes or updates regarding your private lesson.

### **8. Participant Responsibility:**

- Participants are responsible for arriving on time for their scheduled private lessons. Late arrivals may result in a shortened lesson without adjustment to the fee.

By booking a private lesson with The Warehouse Dance Company, participants acknowledge and agree to comply with these policies and terms.